

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input checked="" type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	Ahmad Huneidi	Telephone number: 0113 336 8651	
Subject²:	Section 278 highway works at Pontefract Road / Skelton Grange Road, Stourton.		
Decision details³:	<p>What decision has been taken? The Chief Officer (Highways and Transportation) has:</p> <ul style="list-style-type: none"> a) Noted the details provided in in the Design and Cost report and as shown on the plans included at Appendix 3; b) Given authority to negotiate the terms of and enter into an agreement with the developer under the provisions of Section 278 of the Highways Act 1980; whereby the highway works associated with the development are carried out by the Council on behalf of the developer; c) Requested the City Solicitor to advertise a Draft Traffic Regulation Order (TRO) for parking and loading/unloading restrictions; and if no valid objections are received, to make, seal and implement the new TRO as advertised; d) Given authority to incur capital expenditure of circa £926,000 consisting of circa £833,000 civil works costs and circa £93,000 staff fees. The costs will be fully funded by the developer through the Section 278 Agreement. <p>A brief statement of the reasons for the decision</p> <p>To provide signal-controlled pedestrian and cycle crossing facility at Pontefract Road / Skelton Grange Road junction.</p> <p>To implement cycle lanes at Pontefract Road / Skelton Grange Road junction;</p> <p>To widen the footway surrounding the junction to provide shared footway / cycleway areas;</p> <p>To overlay and resurface the approximate carriageway approaching the junction;</p> <p>To provide parking and loading/unloading restrictions on Pontefract Road / Skelton Grange Road; and</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.


	<p>To carry out the associated civil works, signals, road marking / signage alterations and street lighting associated with the above in accordance with the standards. The TRO will be implemented following authorisation of the City Solicitor to advertise a Draft TRO; and if no valid objections are received, to make, seal and implement the TRO as advertised.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>None.</p>
Affected wards:	Burmantofts & Richmond Hill and Hunslet & Riverside
Details of consultation undertaken⁴:	<p>Executive Member</p> <p>Councillor Helen Hayden</p>
	<p>Ward Councillors</p> <p>The ward members for both wards have been consulted by email on 23rd August 2023. At the time of writing, Cllrs Paul Wray and Ed Carlisle acknowledged the email and had no comments. No further comments have been received, however any suggestions or issues raised by the ward members during a 21-day consultation period will be forwarded to the design team for consideration.</p>
	<p>Chief Digital and Information Officer⁵</p> <p>N/A. The scheme does not relate to or affect the Council's use of digital technology.</p>
	<p>Chief Asset Management and Regeneration Officer⁶</p> <p>N/A. The scheme does not relate to or affect Council's land or assets.</p>
	<p>Others:</p> <p>The Emergency Services and West Yorkshire Combined Authority (WYCA) were consulted by email on 28th February 2023. Internal consultation has also been undertaken with colleagues in Highways and Transportation department by email on 28th February 2023.</p>
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <p>Rob Toms</p>
List of Forthcoming Key Decisions⁷	Date Added to List:-
	<p>If Special Urgency or General Exception</p> <p>N/A</p>

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

	If Special Urgency Relevant Scrutiny Chair(s) approval	
	Signature	Date
Publication of report⁸	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval	
	Signature	Date
Call In	Is the decision available ⁹ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public: The works are exempt from call in being a consequence of and in pursuance of a regulatory decision. The works contained in this report are estimated at £926,000, but the impact on the Council's budget and financial risks associated with it are not of this value as the works are fully developer funded. Whilst the works may have an impact on the public, the scope of the works was confirmed during the planning determination stage, giving the public the opportunity to provide comments. For these reasons, the works contained in this report do not constitute a key decision.	
Approval of Decision	Authorised decision maker ¹⁰	
	Gary Bartlett – Chief Officer, Highways & Transportation	
	Signature	Date
		12 th September 2023

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.